PRODUCTIV**IT**Y

Auto-Play a PowerPoint Presentation

Wouldn't it be more convenient to just talk and have your slides play automatically as you speak? Self-running PowerPoint Presentation automatically plays your presentation even without interaction. This technique can be used to imitate a video or for presentations that are self-explanatory.

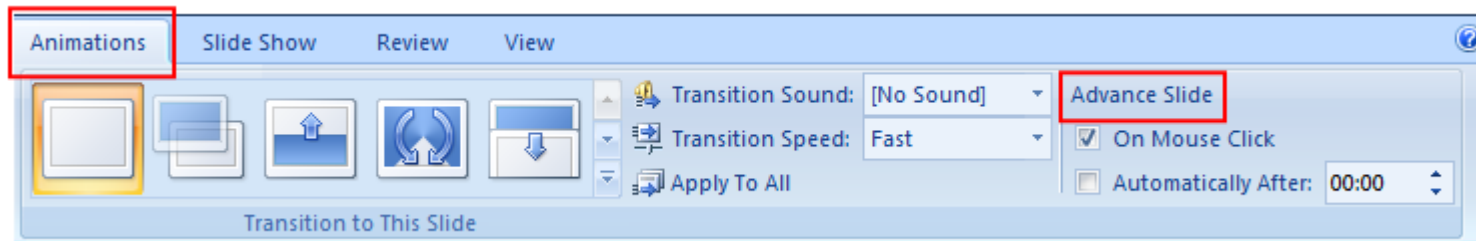**Click here** to know how to create Self-running PowerPoint Presentation.

Prepared by Information Security and IT Governance Division of ICT. ProductivI.T.y showcases tips & tricks on various office and branch applications.
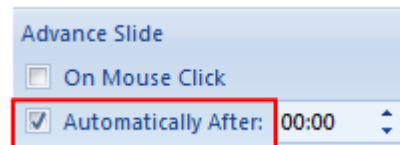
PowerPoint

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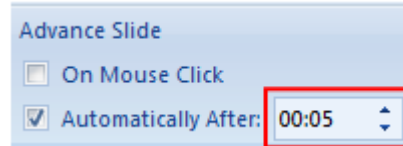**Automatic shifting of slide to next slide**

1. Select slide of your PowerPoint Presentation.

2. Click the Animations tab from the PowerPoint ribbon, and then locate Advance Slide Group.

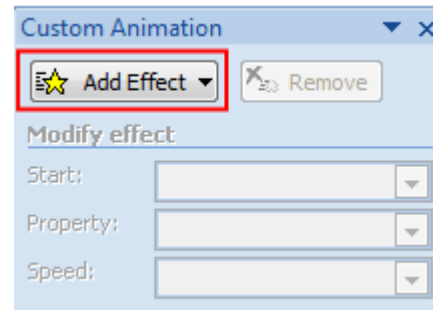3. On Advance Slide Group, untick 'On Mouse Click' then tick 'Automatically After'.

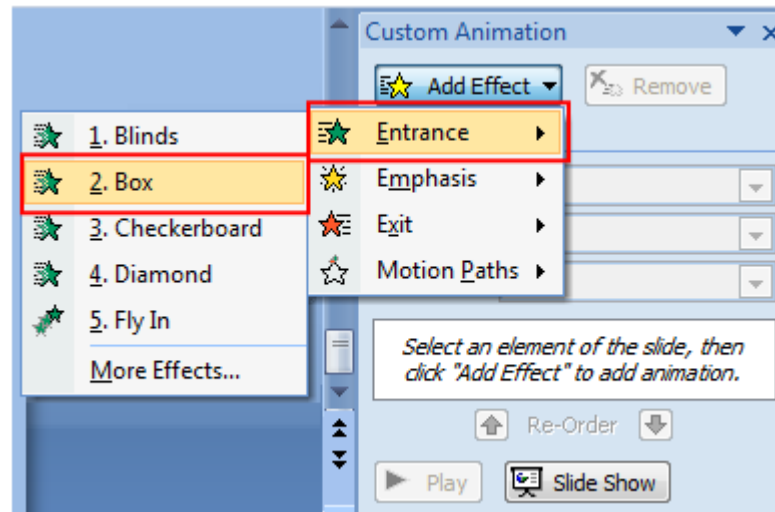

4. Set the time before the slide will appear.

5. Apply same steps for the rest of the slide.

Automatic shifting to next content of a slide.

1. Select the content of the slide on which you would like to add an effect.

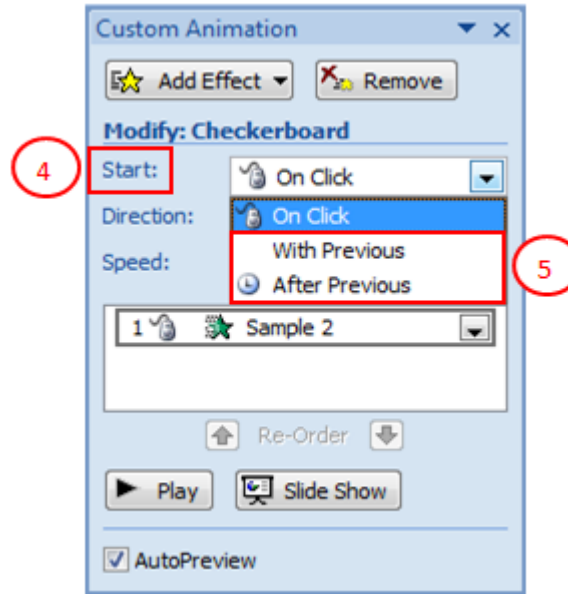2. Click Add Effect button under Custom Animation Window Pane

3. Select the effect that you want to apply

4. Under **Modify: Checkerboard,** on "Start:" dropdown listbox, select how the content will start to appear.

5. Select "With Previous" or "After Previous" in order for the content to appear automatically.

6. Apply same steps for the other contents of the slide.

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